

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Wednesday, February 8, 2012
6:00 PM**

(Board recessed until conclusion of Special Town Meeting)

CALL TO ORDER

After the conclusion of the Special Town Meeting, a regular meeting of the Board was called to order in open session at 10:10 pm by Chair Jones in the Small Community Room. Selectmen Firenze and Paolillo were present. Interim Town Administrator Kellie Hebert was present.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY APPOINTMENT

Vote on Articles for Special Town Meeting

[There was no information discussed or deliberated.]

Vote on Warrant for the Presidential Primary Election

Town Clerk Ellen Cushman was present to request that the Board of Selectmen vote on the official Warrant for the Presidential Primary Election to be held on March 6, 2012.

The Board moved: To approve the official Warrant for the Presidential Primary Election to be held on March 6, 2012.

The motion passed unanimously (3-0).

Vote on Annual Town Meeting Warrant Opening and Closing Dates

Town Clerk Ellen Cushman was present to request that the Board of Selectmen vote on the opening and closing dates of the Annual Town Meeting Warrant. It is recommended that the Warrant be opened on Monday, February 13, 2012 and be closed on Friday, March 2, 2012 at 12:00 Noon.

The Board moved: To approve the opening date for the Annual Town Meeting Warrant on Monday, February 13, 2012 and for the closing date of Friday, March 2, 2012 at 12:00 Noon.

The motion passed unanimously (3-0).

Town Administrator's Report

License Agreement & logistics pertaining to the Relocation of the Thomas Clark House

Interim Town Administrator Kellie Hebert reported on the proposed relocation of the Thomas Clark House by the Belmont Historic District Commission and the Architectural Heritage Foundation.

The Architectural Heritage Foundation scheduled the transport of the home from 59 Common Street to 301/303 Concord Road on Saturday, February 11th. However, due to a lack of time for sufficient planning and the coordination of all necessary town resources, the move needed to be postponed and rescheduled. The Town Administrator's Office held an emergency planning meeting with the respective Town Departments to discuss the move plans and logistics. The departments had a number of concerns that would need to be addressed.

The departments requested a two to three week delay in order to plan for appropriate public safety measures, and to ensure the necessary permitting for the use of the public way.

Mr. Smith stated that the house was supposed to be off the lot on December 31 but was delayed to February 11th. The developer needed the home moved by Saturday, February 18th or it will be demolished.

Attorney George Hall, Town Counsel, was present. He prepared a License Agreement for the Board's review. The Board would need to approve the request to move the house on the public way, and to authorize the use of town-owned property for the temporary storage of the home.

The License Agreement stated all protections for the town, including \$5M in full liability coverage; fencing, payment for all town costs related to the storage of the home. The agreement term is from February 11, 2012 to January 31, 2013 with a six month extension to be allowed with the Board's approval.

Ms. Hebert summarized some of the main issues that were identified by the various departments at the emergency meeting. The Town Treasurer requested that all expenses for the move should be estimated in full, and that a check be placed on hold in advance to ensure the full payment of all town expenses. The Public Works Department raised the concern that no application had been filed for the required Street Occupancy Permit and a bond to ensure that there would be no damage to the public way. The Fire Chief was concerned about road access and response times for the delivery of emergency public safety response during the move. Residents were concerned about the trees along the

route, a lack of access to their homes and to area businesses. The activities at the High School, ice rink, library and Post Office would be impacted by the move. All of these concerns prompted the scheduling of a planning meeting for Friday, February 10th with all affected departments.

Selectman Paolillo asked questions regarding the insurance policy and contingency planning. He noted that he wants to make sure the community is protected.

Selectman Paolillo requested that the Town Administrator meet with Departments to compile a detailed list of all associated town costs that would be attributed to the move.

Chair Jones and Selectman Paolillo requested that the Board meet for another public meeting to discuss all outstanding issues. The meeting should be scheduled for Saturday, February 11, 2012 at 10:00 am to discuss and finalize the final logistics and to approve a Letter of Authorization.

The Board moved: To approve and sign the final License Agreement between the Town of Belmont and the Architectural Heritage Foundation for the temporary storage of the Thomas Clark House at 301/303 Concord Avenue.

The motion passed unanimously (3-0).

Disclosure Form Submitted for Planning Board

Planning Board Member Mr. Charles Clark submitted a disclosure form in relation to the Planning Board's Public Hearing process for the Cushing Square Development project. As the appointing authority, the Board of Selectmen must be aware of the disclosure and the public disclosure of any interest or possible appearance of conflict. Planning Board Chairman Sami Bagdaddy was present to address the Board and to answer any questions.

The Board moved: To accept the public disclosure for Mr. Clark

The motion passed unanimously (3-0).

The Board moved to adjourn the meeting at 10:45 PM.

Ms. Hebert, Interim Town Administrator